

Forward Plan

for the four-month period commencing on

1st May 2021

published on 1 April 2021



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council - Councillor Don Davies: external liaison including strategic partnerships: Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; strategic policy/corporate plan development, forward programme and strategic review; human resources and organisational development; strategic communications and marketing (with Deputy Leader); public and home to school transport.

Deputy Leader of the Council and Executive Member for Adult Care and Health - Councillor Mike Bell: adult social care; Health and Wellbeing Board; public health and regulatory services; NHS health and liaison; voluntary sector liaison; emergency management; housing.

Executive Member for Finance and Performance – Councillor Ashley Cartman: finance – revenue, capital programme and income generation; procurement; legal and democratic services; property and asset management; ICT, digital and customer services; lead for business support contracts – Agilisys and Liberata.

Executive Member for Planning, Highways and Transport – Councillor James Tonkin: planning and strategic development; local plan; building control; highways; strategic transport and active travel; parking strategy.

Executive Member for Climate Emergency and Environment – Councillor Bridget Petty: climate emergency; waste services including reduction and recycling; environmental protection including flooding; marine environment; parks and green spaces including rewilding.

Executive Member for Economy and Community Safety – Councillor Mark Canniford: economic recovery and development including employment; business engagement; regeneration of highstreets and town centres; community safety.

Executive Member for Communities, Tourism and Leisure – Councillor Mike Solomon: libraries; culture strategy; visitor economy; leisure; seafronts; events; community engagement and consultation; town and parish liaison; North Somerset Together.

Executive Member for Children's Services and Lifelong Learning – Councillor Catherine Gibbons: children and young people's services; education and skills; further and higher education liaison.

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

May 2021

1. Council and Executive Items

(NB No Executive meeting scheduled for May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
11/05			Council			

May 2021

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05	Award of contract for Tutshill agricultural crossing (to enable Weston-Clevedon Cycle Route)	https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-490 Executive Member decision 20/21 DP272 https://www.n-somerset.gov.uk/council-democracy/councillors-committees/decisions-meetings/executive-member-decisions/2020-executive-member-decisions	Director of Place (key decision)	No	Regular briefings with the Chair of SPEDR / Chairman's authority	Contact: Ben Searle 01934 426962
01/05	Award of contract/s for path construction and other elements of Weston – Clevedon Cycle Route	https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-490 Executive Member decision 20/21 DP272 https://www.n-somerset.gov.uk/council-democracy/councillors-committees/decisions-meetings/executive-member-decisions/2020-executive-member-decisions	Director of Place (key decision)	No	Regular briefings with the Chair of SPEDR / Chairman's authority	Contact: Ben Searle 01934 426962
01/05	MetroWest Phase 1 – Western Power Distribution - agreement (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: Richard Matthews 01275 888937

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05	MetroWest Phase 1 – Compañía Logística de Hidrocarburos– agreement for building and working over and in proximity to oil pipelines (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: Richard Matthews 01275 888937
01/05	MetroWest Phase 1 – Bristol Water - agreement for building and working over and in proximity to water pipelines (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: Richard Matthews 01275 888937
01/05	MetroWest Phase 1 – Wales and West Utilities agreement (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: Richard Matthews 01275 888937

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05	MetroWest Phase 1 – National Grid agreement (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: Richard Matthews 01275 888937
01/05	MetroWest Phase 1 – Utilities Side Agreement with West of England Combined Authority (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: James Willcock 01934 426414
01/05	MetroWest Phase 1 – Bristol Port Company agreement (new entry)	25th June 2019 report to Full Council http://apps.n-somerset.gov.uk/cairo/docs/doc29690.htm	Director of Place (key decision)	No	10 November 2020 report to Full Council on agreements with utility companies / statutory undertakers. https://apps.n-somerset.gov.uk/Meetings/ByCommittee/15/2020/84	Contact: James Willcock 01934 426414

June 2021

1. Council and Executive Items

(NB No Council meeting scheduled for June)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
23/06	2020/21 Month 12 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Awaiting information	Contact: Melanie Watts 01934 634618
23/06	Abbots Leigh, Ham Green, Pill and Easton-in-Gordano Neighbourhood Plan. Consideration of Examiners report and authority to hold a local referendum to approve the Plan	<u>Abbots Leigh, Ham Green, Pill and Easton-in-Gordano Neighbourhood Plan</u>	Executive	No	Scrutiny Chair briefed. Additional briefing/meeting can be arranged as necessary upon receipt of Examiners report	Contact: Celia Dring 01934 426244
23/06	Bus Back Better: Approval to establish an Enhanced Partnership under the Bus Services Act and approval to consult on a draft Bus Service Improvement Plan (new entry)	The Ministerial statement of 15 March 2021: https://www.gov.uk/government/speeches/local-transport-update-national-bus-strategy-for-england-published New National strategy launched 15 March 2021: https://www.gov.uk/government/publications/bus-back-better	Executive	No	Informal SPEDR engagement date TBC	Contact: Bella Fortune or Colin Medus 01934 7540

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
23/06	Approval of the revised Travel Plan SPD for public consultation (previously listed for April)	Revised Draft Travel Plans SPD and additional documents for schools Current Travel Plan SPD https://www.n-somerset.gov.uk/sites/default/files/2020-02/travel%20plans%20supplementary%20planning%20document.pdf	Executive	No	Informal SPEDR prior to 23 June (date TBC) SPEDR engagement will also be sought after the conclusion of public consultation and prior to formal adoption of the revised SPD.	Contact: Frankie Mann 01275 888904
23/06	Approval to agree the (draft) Education Provision in North Somerset ~ A Commissioning Strategy September 2021 – August 2024	https://www.n-somerset.gov.uk/sites/default/files/2020-03/education%20provision%20in%20North%20Somerset%20-%20a%20commissioning%20strategy.pdf Public Consultation – web link to be provided	Executive	No	26 November 2020 – CYPS Policy & Scrutiny Panel School Organisation Steering Group CYPS Policy & Scrutiny Panel School Organisation Steering Group planned for late May 2021 (date tbc)	Contact: Sally Varley 01275 884857

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
23/06	Approval of Green Infrastructure Strategy	Report: Pre-consultation sign-off of the draft North Somerset green infrastructure strategy – in preparation for public consultation (February-March 2021) https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-603	Executive	No	Ongoing engagement with Community and Corporate Organisation Scrutiny Panel	Contact: John Flannigan 01934 427346
23/06	Adoption of the procedure for the North Somerset Council Local Heritage List	North Somerset Council Local List Procedure and Criteria	Executive	No	SPEDR engagement will be sought during April/May 2021	Contact: Kate Hudson-McAulay 01275888169

June 2021

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/06	<p>Article 4 directions on preventing the demolishing of stone walls and stone gate posts in Great Weston Conservation area.</p> <p>Article 4 directions on preventing erection of fences in Great Weston Conservation area</p> <p>Area of Advertising and Shopfront Control in Great Weston Conservation area</p> <p>(new entry)</p>	<p>NSC adopted policy document 04/12/18: Great Weston Conservation area management plan</p> <p>http://www.n-somerset.gov.uk/sites/default/files/2020-02/Great%20Weston%20Conservation%20Area%20management%20guidance.pdf</p>	Executive Member (Cllr Tonkin)	No	Research work April /May 2021. Scrutiny panel May 2021	Contact:Cara MacMahon 01934 426825

July 2021

1. Council and Executive Items

(NB No Executive meeting scheduled for July)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
13/07			Council			

July 2021

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/07						

August 2021

1. Council and Executive Items

(NB No Council or Executive meetings scheduled for August)

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08						